Fu Jen Catholic University

Bachelor's Program in Catholic Studies

Regulations Governing the Graduation Project

Article 1 Purpose

The Bachelor's Program in Catholic Studies at Fu Jen Catholic University (hereinafter referred to as the "Program") offers the "Graduation Project" course to cultivate individuals with expertise in Christianity who possess both academic research skills and social adaptability. The course is designed to assess students' overall learning outcomes and evaluate their core learning competencies and academic foundations. Through self-directed learning, problem solving, innovative thinking, and interdisciplinary integration, the course strengthens students' ability to put the Christian faith into practice in society, encourages in-depth reflection, and guides students in applying what they have learned to formulate concrete solutions.

Article 2 Educational Functions

1. **Integration:** To integrate the learning experiences acquired over four years of university study and develop the abilities to communicate knowledge and put knowledge into practice.
2. **Assessment:** To assess the learning outcomes achieved in the Program and bring undergraduate study to a close.
3. **Reflection:** To enable students, through the integration of course content, to reflect on what they have learned during their university studies and identify gaps in their learning.
4. **Transition:** To give concrete form to learning outcomes and facilitate the transition to a career.

Article 3

Students who do not have fourth-year status shall not participate in the Graduation Project. This restriction does not apply to students enrolled beyond the regular period of study.

Article 4 Project Content and Categories

To support students' development in diverse areas, the Program's Graduation Project integrates the specialized courses taken from the first through the fourth year. With the Catholic ethos at its core and in alignment with the United Nations Sustainable Development Goals (SDGs), the Graduation Project provides the following formats for presenting learning outcomes:

1. Academic papers.
2. Audiovisual, visual, and written works.
3. Internships at Catholic institutions or businesses.
4. Public theatrical performances.
5. Other projects.

Article 5 Implementation Schedule

1. Second Semester of the Third Year

After the semester begins, the Program Director, the class advisor, the Program Secretary, and the project advisors for the cohort shall convene a class meeting to explain how the Graduation Project will be conducted. All third-year students shall establish a Graduation Project Organizing Committee (hereinafter referred to as the "Organizing Committee") during that semester. The class shall discuss and agree on the Committee's organization and operating procedures.

2. First Semester of the Fourth Year

Students shall enroll in the required "Graduation Project" course. The Graduation Project Review Committee shall review project proposals in successive stages. Students shall submit their materials for the initial review by October 15 of that calendar year and for the second review by January 15 of the following calendar year.

3. Second Semester of the Fourth Year

Students shall continue to take the required "Graduation Project" course and submit their materials for the final review by March 15 of the same calendar year. Upon passing the review, students shall participate in the public presentation of project outcomes according to the schedule arranged by the Organizing Committee. The Graduation Project Exhibition shall be held only once per academic year. Students who do not participate shall participate with the following cohort.

Article 6 Requirements for Graduation Project Proposals

1. Graduation Project proposals shall focus on content related to Catholicism or the social practice of the Christian faith.
2. **Each proposal shall include the following:**
   (1) **Creative or research rationale:** Explain how the project will demonstrate students' overall learning outcomes.
   (2) **Foundations in faith or theory:** Explain in detail the project's relationship to core Catholic values or academic theories.
   (3) **Framework for practice:** Where the project involves social practice, clearly identify the specific United Nations SDGs to which it corresponds.
   (4) **Implementation methods:** Specify the concrete steps and proposed schedule for implementation according to the project category, such as an academic paper, audiovisual production, institutional internship, or public theatrical performance.
3. For projects in the "Other" category, such as board game design or app development, the proposal shall be approved by the Graduation Project Review Committee before implementation may begin.

Article 7 Graduation Project Organizing Committee

To carry out and coordinate Graduation Project activities and develop students' teamwork, each graduating cohort taking the Program's "Graduation Project" course shall establish a Graduation Project Organizing Committee in the second semester of the third year. All students in that class shall be members ex officio.

The members of the Organizing Committee shall elect one of their number as Chief Convener to oversee the Committee's affairs and coordinate members' input.

Article 8 Graduation Project Review Committee

A Graduation Project Review Committee (hereinafter referred to as the "Review Committee") shall be established to ensure the quality of Graduation Project outcomes. The Program Director, the Program Secretary, and the project advisors for the cohort shall be members ex officio. The Program Director may also invite the Program's class advisors and full-time or part-time faculty members to serve on the Committee.

Project proposals and applications to use special presentation formats shall be subject to approval by the Review Committee. A project shall be deemed to have met the required standards only upon approval by the Review Committee.

Article 9 Graduation Project Requirements

The Program's Graduation Project shall center on content related to Catholicism and use the 17 United Nations SDGs as its framework. Regardless of the project category selected, all fourth-year students shall participate in a public presentation (exhibition) of project outcomes during the second semester. Students shall submit project outputs, including an A1-size poster, a written report, and the work itself or files documenting its exhibition or performance, to demonstrate their overall learning outcomes and ability to engage in social practice.

Project Category	Project Content	Submission Requirements
Academic paper	Fields related to Catholicism, such as language, literature, history, education, economics, thought, and popular culture.	1. A text in Chinese of at least 10,000 characters. 2. The student shall present the paper at a research presentation event or academic conference and attend the event in full.
Audiovisual, visual, and written works	**1. Video:** Production of a film or animation. **2. Visual and written works:** Comics, picture books, novels, magazine editing, etc.	**1. Video:** Report, creative work, and personal reflection. **Report:** At least 1,500 Chinese characters. **Creative work:** A video of 10-15 minutes. **Personal reflection:** 1,500 characters. **2. Visual and written works:** Report, creative work, and personal reflection. **Report:** At least 3,000 Chinese characters. **Creative work:** **Comics or picture books:** At least 30 A4 pages. **Chinese novel:** At least 15,000 characters. **Magazine:** At least 30 A4 pages. **Personal reflection:** 1,500 characters.
Internship at a Catholic institution or business	At least 280 hours of actual internship work. **Internship period:** November through March, following approval at the initial review.	**Individual portfolio comprising:** 1. A final report of at least 3,000 characters. 2. Certification of internship hours and photographs for the portfolio.
Public theatrical performance	Writing scripts on Catholic culture, the Bible, Church history, or related topics; participating in public performances; providing backstage support; etc.	**Report and individual portfolio:** 1. Script. 2. Report of at least 3,000 Chinese characters. 3. Individual portfolio and documentation of the public performance for display, including photographs and a personal reflection of at least 1,500 characters.

Project Category	Project Content	Submission Requirements
Other projects	Board game design, app development, and other projects subject to approval by the Review Committee.	**Report and individual portfolio:** 1. Report (including experimental results) of at least 3,000 Chinese characters. 2. Practical project outputs and individual portfolio, including photographs and a personal reflection of at least 1,500 characters.

Article 10 Academic Performance Warning Procedure

1. To ensure the quality of Graduation Projects, a progress warning procedure shall be in place for the course in both semesters of the fourth year.
2. **The warning procedure shall be as follows:**
   (1) **Oral warning:** The project advisor shall provide guidance and an oral warning to groups that fall behind schedule, deviate from the project topic, or demonstrate an unsatisfactory attitude toward learning.
   (2) **Review Committee meeting:** If the oral warning is ineffective, the project advisor shall refer the matter to the Review Committee for discussion.
   (3) **Formal warning letter:** Upon approval by the Review Committee, a formal warning letter shall be issued to the members of the group, requiring improvement within a specified period.
3. Students who fail to demonstrate concrete improvement after receiving the warning letter may receive a failing grade for the Graduation Project course for that semester.

Article 11 Requirements Following the Exhibition

1. Within two weeks after the conclusion of the public presentation of graduation projects, each group shall submit two copies of its final project materials and two discs containing the corresponding digital files.
2. The materials submitted for archiving shall include the complete written report, the work itself or files documenting its exhibition or performance, and records of activities at the exhibition venue. Where the project involves activities carried out at a Catholic institution or business, an evaluation of their effectiveness shall also be included.
3. One copy of the materials specified in the preceding paragraph shall be retained by the project advisor, and the other shall be deposited with the Program Office. These materials shall constitute a required component of course assessment for that semester.

Article 12

These Regulations shall be promulgated and implemented following approval by the Program Curriculum Committee. Amendments shall follow the same procedure.

Appendix 1 Review Schedule

Project Category	Initial Review By October 15	Second Review By January 15	Final Review By March 15
Academic paper	Submission of the project proposal	Completion of the first draft of the paper	Completion of the full paper
Audiovisual, visual, and written works		Work 50% complete (e.g., all storyboards and drafts completed)	Work 80% complete
Internship at a Catholic institution or business		Visit to the Catholic institution or business by the Program Director and the project advisor	Final report 80% complete
Public theatrical performance		Work 50% complete (script completed)	Work 80% complete
Other projects		Work 50% complete	Work 80% complete